

City Administrative Centre Bridge Road, Nowra, NSW, Australia, 2541

Address all correspondence to: The General Manager, PO Box 42, Nowra, NSW, Australia, 2541

council@shoalhaven.nsw.gov.au | www.shoalhaven.nsw.gov.au | Phone: (02) 4429 3111 | Fax: (02) 4422 1816

1 Type of Application

- New Approval Application
- Variation of Existing Approval
- Renewal

2 Applicant

Business Proprietor

Title: First Name:

Surname: (If individual)

OR Company Name:

ACN/ABN no. :

Postal Address for correspondence:

Suburb:

State: Postcode:

Phone:

Mobile:

Email:

Note: if you are an agent applying on behalf of a business proprietor, you will also need to provide full and accurate details of the business proprietors' name(s) and address(es) for inclusion in the Approval.

Applicant Details (Where applicant is also business proprietor, write 'as above')

3 Details of the Business

Business Name:

Shop/Unit/Street No:

Complex/Building Name:

Street:

Suburb:

State: Postcode:

Lot No.(s): Section No. :

Deposited Plan No. :

Registered Proprietor of Business:

Business hours of operation:

4 Other

If applying for a variation of existing approval – describe purpose of variation. Give details (including plans) of the proposed variation to your existing Outdoor Dining Footpath Trading Approval. (if space is inadequate please attach additional supporting information/detail to this form)

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Previous development application no. (If known/ if applicable):

OFFICE USE ONLY

Form Number: 861	Issue Date: 07/2020
Version Number 2	Next Review date: 07/2021



5 Application checklist

You will need to provide sufficient details of the proposed use of the road reserve to allow assessment against the provisions of the relevant Council policy. The following **MUST** be submitted with this form to be eligible for assessment.

- **Site layout Plan** - dimensional drawing of the footpath area adjacent to the business premises indicating the proposed position(s) of the items applied for in relation to the wall of the building, opposing kerb face, entrance to premises, formal paving and (where relevant) grassed verges and any existing items located within the area (e.g. bins, street furniture, verandah posts, garden boxes etc.) (Scale 1:100)
- **Drawings** of proposed furniture. Include dimensions, colours and construction materials for all items, i.e. Furniture, Tables, Chairs, Flags, Barriers, Umbrellas etc.
- **Photographs** of proposed Furniture, Barriers, Planter Pots, Flags, Umbrella's etc.

6 Proponent's

- 1) I declare all information provided as part of this application is true and correct.
- 2) I have provided all relevant supporting documentation as outlined above. I understand that if the information given is incomplete the application may be delayed or rejected.
- 3) I understand the application fee is non-refundable or transferrable.

Signed:

Print Name:

Date:

Signed:

Print Name:

Date:

Proprietor(s) Must Sign - If you are an agent/applicant acting on behalf of a business proprietor who is seeking approval to the above use, you must obtain the signature(s) of the party or parties to the Approval referred to in the above "Proponents(s) Declaration". You must not sign the above declaration on behalf of the proponent(s).

7 Information

IMPORTANT INFORMATION

The Government Information (Public Access) (GIPA) Act 2009 provides that persons are entitled to open access information about an Approval.

However, this does not extend to:

- 1) The plans and specifications for any residential parts of a proposed building, other than plans that merely show its height and its external configuration in relation to the site of which it is proposed to be erected, or
- 2) Commercial information, if the information would be likely to prejudice the commercial position of the person who supplied it or to reveal a trade secret.

FEES & CHARGES

Footpath Dining Area – Approval Term – Maximum 5 years
Application Fee: \$270.40
Annual Approval Fee: Refer to Council's current Fees & Charges

APPROVAL PROCESSING

Please allow up to 28 days to assess applications. It is the responsibility of the applicant to ensure adequate time has been allowed prior to any proposed use.

If you require further information, please contact Council's Property Unit on 4429 3582

OFFICE USE ONLY

Application No.		Date Paid	
Application Fee	\$	Total Paid	\$
TRIM File No.		Receipt No.	
Outdoor Dining Area Job No T1 28607 T2 19178 Chart 25495			