

## Rates and Other Monies - Delegation of Authority to Write Off

**Policy Number:** POL16/199 • **Adopted:** 7/02/1995 • **Reaffirmed:** 28/09/2004, 10/02/2009, 23/04/2013 •  
**Amended:** 15/08/2017 • **Minute Number:** MIN95.183, MIN04.1165, MIN09.128, MIN13.363, MIN17.701 • **File:**  
31052E • **Produced By:** Finance Corporate & Community Services Group • **Review Date:** 1/12/2020

### 1. PURPOSE

To establish a threshold for writing off outstanding rates, charges and other Council accounts by staff under delegated authority.

### 2. STATEMENT

This policy statement is based on Council Minute 95.183 of 7 February 1995. Council reaffirmed the policy in its revised format by Minute 04.1165 on 28 September 2004.

### 3. PROVISIONS

- a. In accordance with Regulation 131, of the Local Government (General) Regulation 2005, Council set an amount of \$4,000 and above for which rates and charges may be written off only by resolution of Council.
- b. In accordance with Regulation 213, of the Local Government (General) Regulation 2005, Council set an amount of \$4,000 and above for a debt, which may be written off only by resolution of Council.

### 4. IMPLEMENTATION

The Finance Corporate & Community Services Group has responsibility for implementation of this policy under delegation from the General Manager.

### 5. REVIEW

This policy statement will be reviewed within one year of the election of every new Council.

### 6. APPLICATION OF ESD PRINCIPLES

None Applicable.